

THIRD PARTY TRANSPARENCY AUDIT
UNDER SECTION 4(1)(b) OF RTI ACT, 2005
(YEAR 2024-2025)

SUMMARY REPORT

OF

NATIONAL JUDICIAL ACADEMY
INDIA

Date of Audit: 18th September, 2025

Audited by

**INDIAN INSTITUTE OF FOREST
MANAGEMENT, BHOPAL**

**(An Autonomous Institute of the Ministry of Environment Forest
& Climate Change, Government of India)**



प्रगते: मूलं प्रकृतिः

PO Box No. - 01(357), Nehru Nagar, Bhopal - 462003

NAME OF THE ORGANISATION: **National Judicial Academy India**

As per OM no. 1/6/2011-IR dated 15/04/2013 of DoPT, the details/information is to be mentioned under proactive suo-moto disclosure which is mandatory as specified in section 4 (1)(b) of Right To Information Act, 2005. The main aim of CIC is to provide the public maximum information/facts about the public institutions. Hence, every organization is expected to provide the information through various links as stated in the mandatory disclosures of the organization.

1. Keeping the above objectives in mind, the third party transparency audit was conducted based on the information found in the website under Mandatory Disclosure under section 4 of RTI Act, 2005 at the time of audit.
2. The status of details of disclosure, is as follows:
 - I. **86** found fully met
 - II. **01** found partially met
 - III. **04** found not met
 - IV. **24** found not applicable
3. Data collected was analyzed and following areas for improving contents and the quality of the disclosure have been identified:
 - 1.1 Particulars of its organization, functions and duties [Section 4(1) (b) (i)]
Category "fully met" as the information found in the website.
 - 1.2 Power and duties of its officers and employees [Section 4(1) (b) (ii)]
Category "fully met" as the information found in the website.
 - 1.3 Procedure followed in decision making process [Section 4(1) (b) (iii)]
Category "fully met" as the information found in the website.
 - 1.4 Norms for discharge of functions [Section 4(1) (b) (iv)]
Category "fully met" as the information found in the website. The category 'not met' should be uploaded.
 - 1.5 Rules, regulations, instruction manual and records for discharging functions [Section 4(1) (b) (v)]
Category "fully met" as the information found in the website
 - 1.6 Categories of documents held by the authority under its control [Section 4(1) (b) (vi)]
Category "fully met" as found in the website
 - 1.7 Board, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1) (b) (viii)]
Category "fully met" as found in the website.

1.8 Directory of officers and employees [Section 4(1) (b) (ix)]

Category "fully met" as found in the website.

1.9 Monthly Remuneration received by officers & employees including system of compensation [Section 4(1) (b) (x)]

Category "fully met" as found in the website.

1.10 Name, Designation and other particulars of public information officers [Section 4(1) (b) (xvi)]

Category "fully met" as found in the website.

1.11 No. of employees against whom Disciplinary action has been proposed/ taken (Section 4(1))

Category "fully met" as found in the website.

1.12 Programmes to advance understanding of RTI (Section 26)

Category "fully met" as found in the website.

1.13 Transfer policy and transfer orders

Category "not met" information is not available in the proactive disclosure of the website, which should be uploaded.

2.1 Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1) (b) (xi)]

Category "fully met" as found in the website.

2.2 Foreign and domestic tours

Category "fully met" as found in the website.

2.3 Manner of execution of subsidy programme [Section 4 (i) (b) (xii)]

Category 'not applicable' as per the information provided by the Public Authority in the self-appraisal report.

2.4 Discretionary and non-discretionary grants.

Category "fully met" as the information found in the website.

2.5 Particulars of recipients of concessions, permits of authorizations granted by the public authority [Section 4(1) (b) (xiii)]

Category "fully met" as the information found in the website.

2.6 CAG & PAC Paras

Category "fully met" as the information found in the website.

3.1 Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No. 1/6/2011-IR dt. 15.04.2013]

Category "fully met" as found in the website. Category 'not applicable' as mentioned by the Public Authority.

3.2 Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)]

Category "fully met" as the information found in the website.

3.3 Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]

As mentioned in the website under category "fully met".

3.4 Form of accessibility of information manual/handbook [Section 4(1) (b)]

As mentioned in the website under category "fully met".

3.5 Whether information manual/ handbook available free of cost or not [Section 4(1) (b)]

Category "fully met" as found in the website.

4.1 Language in which information Manual/Handbook Available

As mentioned in the website under category "fully met".

4.2 When was the information Manual/Handbook last updated?

As mentioned in the website under category "fully met".

4.3. Information available in electronic form [Section 4(1) (b) (xiv)]

Category "fully met", the information is available in the proactive disclosure of the website.

4.4 Particulars of facilities available to citizen for obtaining information [Section 4(1) (b) (xv)]

Category "fully met" as found in the website.

4.5 Such other information as may be prescribed under section 4 (i) (b) (xvii)

As mentioned in the website under category "fully met".

4.6 Receipt & Disposal of RTI applications & appeals

Category "fully met" as the information found in the website.

4.7 Replies to questions asked in the parliament [Section 4(1) (d) (2)]

As mentioned in the website under category "fully met".

5.1 Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17/08/2016, F.No. 1/6/2011-IR dt. 15/04/2013]

As mentioned in the website under category "fully met" and "Not applicable" in the point No. 5.1.4 and 5.1.5. A Consultancy Committee should be constituted as per the point No. 5.1.4 and the details of the committee must be provided in the point No. 5.1.5.

6.1 Item/information disclosed so that public have minimum resort to use of RTI. Act to obtain information

As mentioned in the website under category "fully met".

6.2 Guidelines for Indian Government Website (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pension, Govt. of India

Complete information should be provided for point No. 6.2.1 and 6.2.2.

Observations:

The website is more informative and easily accessible but wherever possible URL link and the information should be provided in the prescribed format under section 4(1)(b) of RTI Act, 2005.

